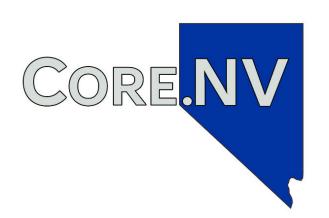# State of Nevada
CORE.NV Project Weekly Status Report
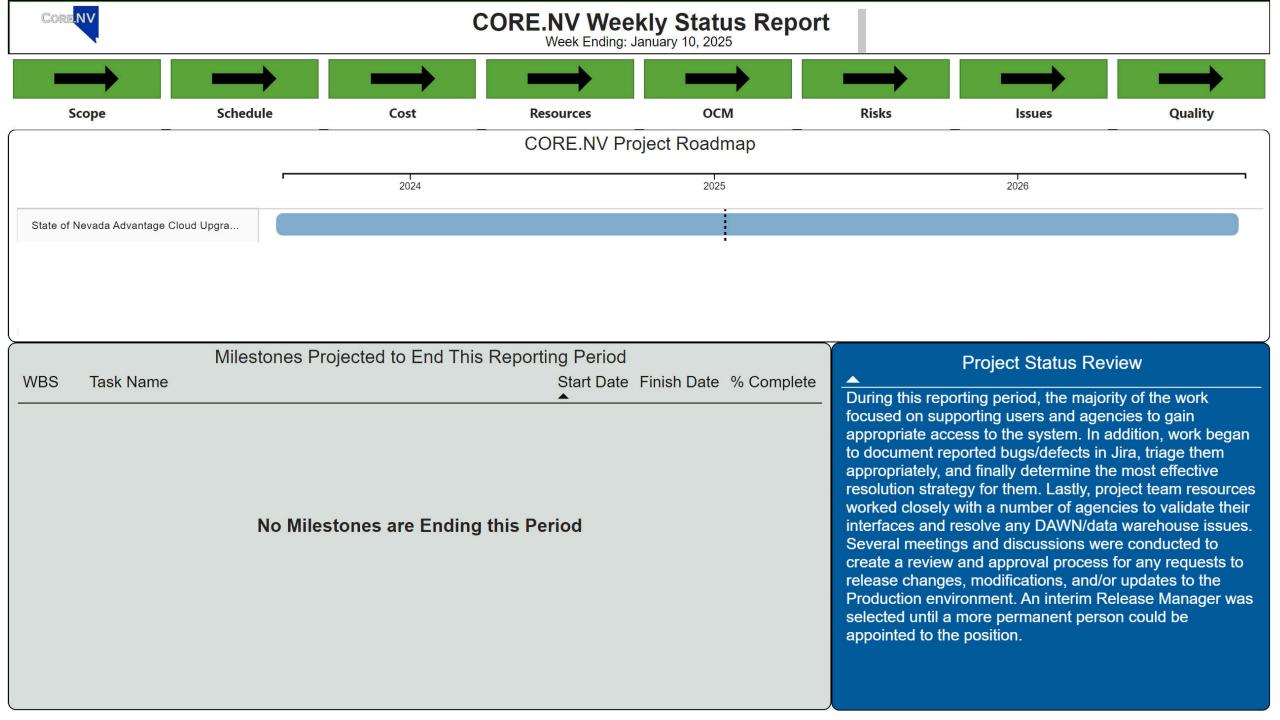
Week Ending: January 10, 2025

CORE.NV

Status Report Content and Purpose

Content	Purpose - to communicate the following:

CORE.NV Project Dashboard	• CORE.NV Project Roadmap
	• CORE.NV Project strategic milestones and timeline update
	• CORE.NV Project Status Review
	   Updates on completed milestones and performance against plan
	   Status of in progress activities
	   Risk level associated with meeting upcoming target milestone dates and risk rationale

Workstream Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
OCM Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
CORE.NV Project-Level Risks and Issues	• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
CORE.NV Project-Level Action Items	• Actions requested of the executive leadership team to support
CORE.NV Project-Level Decisions	• Decisions requiring input from the executive leadership team
Appendix	• Overall CORE.NV Project Health Working Status

Scope	Schedule	Cost	Resources	OCM	Risks	Issues	Quality

CORE.NV Project Roadmap

2024 — 2025 — 2026

State of Nevada Advantage Cloud Upgra...

Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete

No Milestones are Ending this Period

Project Status Review

During this reporting period, the majority of the work focused on supporting users and agencies to gain appropriate access to the system. In addition, work began to document reported bugs/defects in Jira, triage them appropriately, and finally determine the most effective resolution strategy for them. Lastly, project team resources worked closely with a number of agencies to validate their interfaces and resolve any DAWN/data warehouse issues. Several meetings and discussions were conducted to create a review and approval process for any requests to release changes, modifications, and/or updates to the Production environment. An interim Release Manager was selected until a more permanent person could be appointed to the position.

FIN

SCO Help Desk Ticket Support:
Assisted with ticket resolution and re-routing. Managed spreadsheet entries.
As of 1/10/25, 102 tickets routed to OPM, 38 resolved, 23 re-routed, 8 needed triage, 20 in progress, 13 not started. Assigned to help desk for Go Live Assistance.

Budget Override UAT:
Worked on solutions and reporting.
Collected contacts for Budget Override list and access review.
Delegated staff to assist onsite.
Discussions on how Budget Overrides will function, including security level requirements and approver lists.

War Room Efforts:
Daily briefings for Go Live War Room.
Assisted with interface issues, prepaid tuition, unclaimed property payments, and larger meetings with agencies.
Internal Meetings:
NDOT CA/Agreement/Budget/Planning Meeting to discuss next steps.
Internal planning meeting for NDOT CA, discussing program data, master works data cleanse, and project level data.
Release Management Discussion on future-state business process and Jira workflows.
Enhancement Request Meeting to establish processing procedures.
Vendor Services meeting to resolve process questions.

Job Aid Review:
Completed review for 5 additional job aids.
Assisted with various issues including JVDs, CRs, BQs, APEBs, BGA90s, BGR91s.
Reviewed BQ Formulas.
Report Solutions:
Worked on SABA Report solutions and updates.
Created first cross-walk proposal for NDOT COA.

Additional Tasks:
Check Verification:
Special checks not posting.
Governor's Directive:
Oversight of hand-typed checks through workflow to physical printing.
CIP Program Assistance:
Assisted with issues around reading/interpreting ADV4 against NPAS transactions.

HRM Status Review

HRM

Parallel Payroll Run:
Data does not have to match; success if checks are produced.
Identify differences in numbers.

Discovery Workshop:
Requirements gathering for evaluation schedule and grievances.
Provided requested information.
Working on requirements for NDOT benefit coding change.
Meeting to walk through HR Advantage nightly cycles.

Help Desk Training and Support:
Spent the week in the War Room triaging and assigning Jira and OCIO tickets.
Monitored incoming emails and responded with ticket creation or user guidance.

Budget Override Testing:
Assisted with testing.
Reached out to recruitment team to start discussions.

Training Series:
Started BPA training series compiled in Udemy.

Welfare Check Issue:
Resolved $50,000 welfare check issue.
Monitoring upcoming payments to verify successful transfer.
Working with DHRM to resolve additional payments "hung up" during blackout period.

Additional Assistance:
HR Conversion Assistance:
Provided minimal assistance with guidance and Adv 2x HR screenshots.

TECH

This week has been fully dedicated to Post Go-Live support. While the majority of overall issues were with end user access due to a pre-existing issue with Active Directory, we have experienced several relatively small issues that have been remediated within 1-2 business days.

Interfaces: One agency's nightly cycle schedule caused some transactions to be missed, as the files were loaded after the nightly upload deadline. As a result, the file upload deadline was updated to make accommodations, and some additional fixes to other interfaces were made as well.

Reports: Replication issues recurred this week, and an additional fix needed for the Budget Status Report (BSR) requires a container update that will be made the week of Jan 13, with a target completion/ availability date for the report toward the end of January. Aside from the BSR, most inquiries were asking for reports that had been discontinued by the agencies or had been replaced by a query in CORENV directly. These inquiries were handled by providing a job aid that explained the reports' current status and how to get to the needed information.

Data Warehouse: There were a modest number of reported issues with DAWN access, many of which were related to the need for agencies to update the URL in hard-coded applications that speak to DAWN. There were some reports of mismatching values, many of which were attributed to timing issues.

Security: There have been issues reported and mitigated related to users who had access to areas in CORENV they could not access in Advantage 2 as well as a few reports of the reverse experience. All issues were expediently addressed.

Overall, the majority of true technical issues reported were easily manageable and quickly mitigated.

CORE.NV

OCM

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Accomplishments:
1. Jan Newsletter – Initial review - in progress
2. Five new Job Aides based on WAR room output: Complete and on SP site on 1/13
-Cancel an AD or EFT Transaction
-Check Reconciliation (CHREC) and Paid Check (PDCHK) Tables
-Disbursement Printing Batch Job
-Disbursement Request Modification (DRM) Transaction
-Reprint a Disbursement
3. Pulse/Satisfaction Survey/Comms - finalizing for release 1/15
4. Budget Override job aid/video complete - target comms release 1/14
5. API Integration Assessment Survey/Comms - target release 1/15

Upcoming Activities:
Post Go-live Metrics Report
January Newsletter – End of January
P1A OCM Retro – Jan 22
Change Agent Network Invite – pushing to mid Jan

Training

Activities:
1. CGI and BD on site at OPM
2. CGI Lead Trainer onsite at SCO for assistance
3. Phase 1B HRM planning with CGI counterpart throughout the week
4. Prep FIN retrospectives for training team and State Trainer Forum

Review:
1. Remaining FIN Job Aids
2. Budget Override Job Aid and Video

Upcoming:
1. Training retrospective January 13th with CGI, BD, and SCO
2. State Trainer Forum January 15th; topic: Phase 1A retrospective with state trainers

Unresolved Risks & Issues

Risks

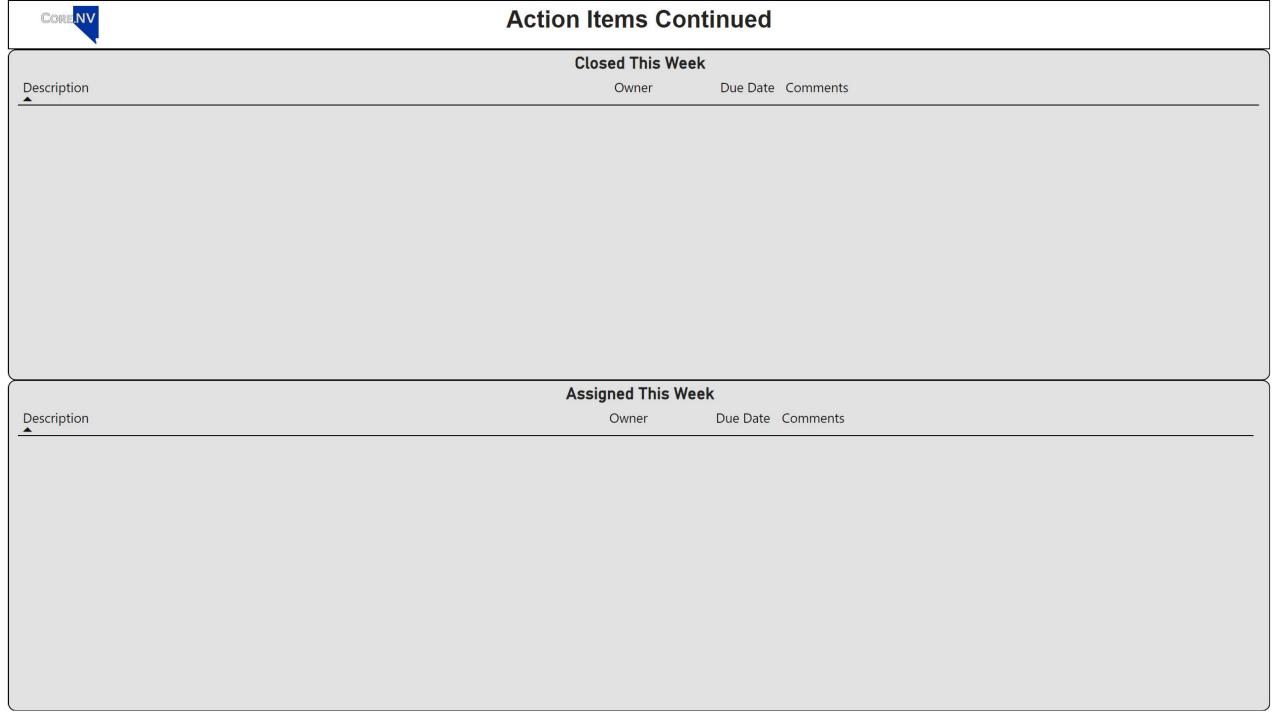| Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity	██████		P2 - Medium	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.	██████		P2 - Medium	Open - In Progress
CORENV-7972	Another Adv2 Cycle may need to be run to update EFTs	██████		P1 - High	Open

Issues

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-7752	Not all of the Agencies will have completed their functional testing/validation of their interfaces. Therefore, some agencies may not complete this work in time for the Phase 1A go-live date.	██████	12/20/24	P0 - Very High	Open - In Progress

Action Items

Open But Due

Description	Owner	Due Date	Comments
Connect with ███ on strategy for Integration Strategy deliverable.	███	12/12/24	Follow up email
Connect with ███ to start sharing stats with Leads prior to JLM.		12/26/24	
Draft CR for Debt Collection Module		12/06/24	CGI sent estimates. OPM reviewing.
Schedule joint meeting to discuss Phase 2 schedule tracking.		12/19/24	

In Progress

Description	Owner	Due Date	Comments
Draft CR for Debt Collection Module	███	12/06/24	CGI sent estimates. OPM reviewing.

Closed This Week

Description	Owner	Due Date	Comments

Assigned This Week

Description	Owner	Due Date	Comments

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date

Project Health Assessment Rubric

Project Health Assessment Area	Project Health Status Categorizations		
	Green	**Amber**	**Red**
Scope:	All criteria below are being met: • The scope is well-defined. • The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget. *If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.*	One or more of the below circumstances is occurring: • There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget. • The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path.	One or more of the below circumstances is occurring: • There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget. • The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.
Schedule:	All criteria below are being met: • The schedule and critical path are well-defined. • The schedule is progressing as planned, with all critical path milestones and deadlines being met. *If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.*	One or more of the below circumstances is occurring: • There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined. • The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met.	One or more of the below circumstances is occurring: • There are areas of the critical path schedule that have yet to be fully defined. • The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.
Cost:	All criteria below are being met: • The budget is well-defined. • Budget funds have been allocated as needed. • The budget is being expended as required. *If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.*	One or more of the below circumstances is occurring: • There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available. • Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path. • The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget.	One or more of the below circumstances is occurring: • There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available. • Budget funds are not being allocated as needed and this is impacting the critical path. • The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).
Resources:	All criteria below are being met: • All needed resources have been identified. • All identified resources have been allocated. • There are no overallocated resources.	One or more of the below circumstances is occurring: • There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget. • There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget. • There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget. • There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.

Project Health Assessment Area	Project Health Status Categorizations		
	Green	**Amber**	**Red**
Risks:	All criteria below are being met: • All known risks have been documented. • All identified risks have mitigation plans in place. • Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed.	One or more of the below circumstances is occurring: • There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget. • There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Issues:	All criteria below are being met: • All known issues have been documented. • All identified issues have resolution plans in place. • Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established.	One or more of the below circumstances is occurring: • There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget. • There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Quality:	All criteria below are being met: • All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated. • All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met.	One or more of the below circumstances is occurring: • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction. • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction.	One or more of the below circumstances is occurring: • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction. • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.
OCM:	All criteria below are being met: • All involved, impacted, and interested parties have been identified and documented. • All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution. • No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution.	One or more of the below circumstances is occurring: • There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution. • There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed.	One or more of the below circumstances is occurring: • There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution. • There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.